Indiana University
Informatics
School of Informatics, Computing, and Engineering

Ph.D. in Informatics Qualifying Examination Approval Form

Qualifying Exam Requirements

1. You must be approved by the Informatics Graduate Studies Office to schedule to take your Qualifying Exam.
2. All coursework (approximately 60 credits) must be completed prior to taking the Qualifying Exam.
3. All pre-candidacy milestones must be submitted and processed by the Informatics Graduate Studies Office.
4. All incomplete grades and R grades must be replaced with letter grades prior to taking your Qualifying Exam.
5. The Qualifying Exam can be only taken twice. After you take your Qualifying Exam, you will need to fill out and submit the completed Qualifying Exam Form to the Informatics Graduate Studies Office. <u>You must submit a completed form even if you received a conditional pass or did not pass the Qualifying Exam</u>.
6. You must remain continuously enrolled the first semester after passing your Qualifying Exam until the degree is conferred.
7. Your candidacy will expire seven (7) years for single majors or eight (8) years for double majors after passing the Qualifying Exam.
8. You must pass your Qualifying Exam at least eight months before the date the degree is awarded.

Note to Double Majors: If you are a double major, you will need to complete the required coursework, complete the pre-candidacy milestones, and fulfill the requirements for the Qualifying Exam for both departments. This form address Informatics requirements only. Double majors should seek verification of eligibility from their non-Informatics major department.

Student's Name: _____   IUID: _____

Student's Email: _____   Track: _____

Proposed Date/Time to Take the Quals

Date(s): _____   Time(s): _____

Audit of Student's Informatics Coursework

Comments	# of Credits Completed	Required Coursework Completed
		Semester Coursework was Completed:
		Informatics Core (6 credits) INFO-I 501: Intro to Informatics INFO-I 502:Human-Centered Research Methods in Informatics
		Seminars (6 credits required – a set of two courses within his/her chosen track of study) INFO-I 609: Advanced Seminar I INFO-I 709: Advanced Seminar II
		Rotation (6 credits required) Each student is required to complete two (3cr.) one-semester research rotations. A third rotation will not count for course credit. INFO-I 790: Informatics Research INFO-I 790: Informatics Research
		Theory & Methodology (12 credits required)
		Minor Name of Minor:
		Electives (12-21)
		Credit Transfer, if applicable (up to 30 credits of graduate work)
		Track Specific Requirements
		Number of Credits Completed: Number of Credits Pending:

Final Comments: _____

Informatics Confirmation and Approval to take Qualifying Exam

The student is eligible to take the Qualifying Exam. _____

Upon completion of all of the outstanding items listed in the above Final Comments section, the student is eligible to take the Qualifying Exam. _____

Qualifying Exam Results of First Attempt

Date of Quals: _____

Result of Quals: Pass: ___   Conditional Pass: _____   Did NOT Pass: _____

Terms and Conditions Pass:

_____

Chair/Co-Chair's Approval

Chair Name: _____

Chair Signature: _____   Date: _____

Co-Chair's Name: _____

Co-Chair's Signature: _____   Date: _____

Approval of Committee Members:

Committee Member 1 Name: _____

Committee Member 1 Signature: _____   Date: _____

Committee Member 2 Name: _____

Committee Member 2 Signature: _____   Date: _____

Committee Member 3 Name: _____

Committee Member 3 Signature: _____   Date: _____

Committee Member 4 Name: _____

Committee Member Signature: _____   Date: _____

Qualifying Exam Results of Second Attempt

Date of Quals: _____   Results: Pass ___   Did NOT Pass ___

Chair/Co Chair's Approval

Chair Name: _____

Chair Signature: _____   Date: _____

Co-Chair Name: _____

Co-Chair Signature: _____   Date: _____

Approval Committee Members

Committee Member 1 Name: _____

Committee Member 1 Signature: _____   Date: _____

Committee Member 2 Name: _____

Committee Member 2 Signature: _____   Date: _____

Committee Member 3 Name: _____

Committee Member 3 Signature: _____   Date: _____

Committee Member 4 Name: _____

Committee Member 4 Signature: _____   Date: _____